



What is InfoPass?

About the Program

The InfoPass Program of the Western New York Library Resources Council allows member libraries and library systems to issue InfoPass cards to their library patrons who are in good standing. The InfoPass card allows patrons to borrow from or have on-site access to library materials at other participating WNYLRC member libraries.

InfoPass is essentially a library card good for up to one year that allows individuals access to libraries and resources that may be otherwise unavailable. Shorter card time limits may be stipulated by the issuing library. InfoPass is a Board of Trustees approved free voluntary program WNYLRC members can join in order to provide their patrons with this valuable service.

What libraries can participate?

All WNYLRC members are eligible to participate in this voluntary program. Currently, more than 40 academic, public, special, school, and hospital libraries provide access to their collections for patrons with InfoPass cards issued by other member libraries.

Who can apply for an InfoPass?

Library patrons with serious research needs who wish to increase their access to our region's abundantly rich collections can apply through their home library (college, high school, public or other) for an InfoPass card.

A "serious user" may be a faculty member, a graduate student, a corporate researcher, a health science professional, a lawyer, a teacher, a writer, a genealogist, an undergraduate student, or a pre-college honors students (Advanced Placement—AP). The librarian or information manager from the patron's home library is responsible for assessing the patron's information needs before issuing an InfoPass card.

Applications are submitted online via the WNYLRC website by the librarian on behalf of the patron.

Patron's responsibilities

InfoPass is a courtesy extended to patrons by their home library. Patrons are required to show their InfoPass card when visiting and borrowing materials at participating libraries. Patrons are required to abide by all rules and regulations of each of the libraries from which services are received. The InfoPass card can be rescinded at any time if the patron abuses borrowing or viewing privileges. Patrons are fiscally responsible for any and all materials damaged, lost, or not returned to the lending library. Patrons will be billed for any materials not returned and are subject to fines for late returns.

Many participating libraries permit all InfoPass users to borrow materials, while others allow only viewing materials on-site. It is recommended that the patron call ahead to clarify visiting and lending policies for InfoPass users at that particular institution.

Questions or Concerns?

Patrons with questions or concerns, should contact the library that issued them the InfoPass. Contact information for the issuing library should be listed on the back of the patron's InfoPass card. Libraries

Issuing Library Contact Information:

This program made possible by....



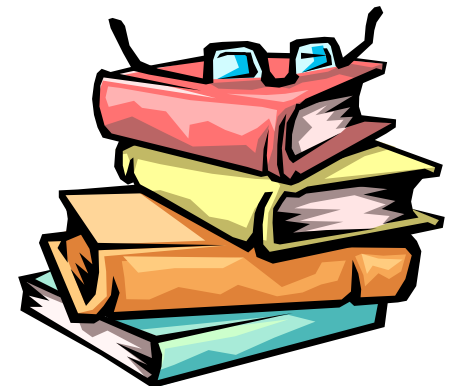
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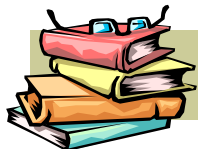
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WNYLRC LIBRARY ACCESS GUIDE

InfoPass



Library Access Program



Member Library Participation Categories

On-site Access

1. Will allow on site access **without an appointment** to any InfoPass cardholder.
2. Will allow on site access **by appointment** to any InfoPass cardholder.

Lending Policies

1. Will lend materials directly to any InfoPass cardholder.
2. Will lend materials directly to any InfoPass cardholder who is 19 years or older.
3. Will lend materials directly to any InfoPass cardholder who is a professional researcher patron of a WNYLRC member library.
4. Will lend materials directly to any InfoPass cardholder who is a faculty/staff member of a WNYLRC member academic institution.
5. Will lend materials directly to any InfoPass cardholder who is a graduate student of a WNYLRC member academic institution.
6. Will lend materials directly to any InfoPass cardholder who is an undergraduate student of a WNYLRC member institution.
7. Will lend materials directly to any InfoPass cardholder who is a high school student enrolled in Advanced Placement classes.

Participating Libraries: Level of Service Extended to InfoPass Patrons

Institution	On-site Access	Lending Policies	Institution	On-site Access	Lending Policies
Amherst Central High School	2	All	Millard Fillmore Hosp. Gates Circle	1	None
Buffalo Academy of the Sacred Heart	2	All	Millard Fillmore Hosp. Suburban	1	None
Buffalo State College	1	1,3,4,5,6	Nardin Academy High School Library	2	All
Canisius College	Both	All	Niagara County Community College	1	All ^C
Canisius High School	2	All	Niagara University	1	All
Christ the King Seminary	2	2,4,5,6	Nichols School	1	All
Clarence High School	1	All	Nioga Library System	1	All
Cleveland Hill High School	2	3-7	Praxair	2	3
Daemen College	Both	All	Olean Business Institute	1	All
D'Youville College	1	All	Orleans/Niagara BOCES	2	All
East Aurora High School	2	All	St. Bonaventure University	Both	All
Erie Community College (City)	1	All	St. Joseph's Collegiate Institute	Both	All
Erie Community College (North)	Both	All	St Mary's School for the Deaf	2	All
Genesee Community College	Both	3-6	Sweet Home High School	2	3-7
Hilbert College	1	All	Trocaire College	1	2-7
Honeywell	2	5	US Army Corps of Engineers	2	3
Kenmore Mercy Hospital	2	All	University at Buffalo (LL)	Both	All
Medaille College	1	All	VA WNY Healthcare System	1	2-6
			Villa Maria College	Both	All
			Williamsville East High School	Both	All
			Williamsville North High School	2	All

Exceptions to the policies listed above for specific institutions:

- A. Between school or business hours. Call ahead for times.
- B. Will lend circulating materials. Some restrictions may apply.
- C. Will lend materials to any InfoPass cardholder **17** years or older.
- D. The InfoPass card is not sufficient to borrow items from the GCC library. Patrons must obtain a GCC Library Card by showing proof of ID (driver's license).
- E. With backup picture ID, will lend to ALL users presenting a valid and current InfoPass.
- F. Due to security concerns library materials available through Interlibrary Loan only.