



**MINUTES/DISCUSSION RECORD**

**COMMITTEE:** WNYLRC Committee Chairs Meeting Fall 2019

**ATTENDING:** Sheryl Knab (WNYLRC/RAC and RSC), Heidi Ziemer (WNYLRC/Preservation and HS to College), Olivia Helfer (HLSP,WNYLRC/CHIA), Pat Klaybor (WNYLRC/WNYLA), Debbie Porter (WNYLRC), Adrienne Doepp (WNYLRC, HLSP), Naciah Bell (UB/ WNYLA), Kristi Dougherty (BECPL/CHIA), Erin Weller (BECPL/CE), Keri Thomas-Whiteside (SUNY Erie/RAC), Grace Di Virgilio (WNYLRC/HLSP), Caitlin Kenney (WNYLRC/CE), Omar Brown (UB-Preservation) Mark Bialkowski (D'Youville/Preservation), Chris Hulsman (Hilbert/RSC), Reed Jones (UB/RSC)

**Excused:** Jill Aures (WNYLRC/HLSP), Andrew Johnston (Erie 1 BOCES, HS to College)

**On Polycom:** Mandi Shepp (State University of NY at Fredonia/CE)

**ABSENT:**

**DATE:** Tuesday, October 29, 2019

**LOCATION:** WNYLRC

**RECORDED BY:** Pat Klaybor

TOPIC	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION/EVALUATION FOLLOW-UP	RESPONSIBILITY & TARGET DATE
1. Call to Order	Sheryl Knab called the meeting to order at 9:36 am.		
2. Introductions	Sheryl explained the reason that WNYLRC holds Committee Chairs meetings twice a year. Sometimes there are things going on that effects all committees and it is a chance to share ideas and projects with all the chairs. Introductions were made around the table.		
3. Approval of the Spring 2019 Minutes	<b>Sheryl asked for a motion to approve the Spring 2019 meeting minutes. That meeting was held on Thursday, May 16, 2019.</b>	<b>Keri Thomas Whiteside made a motion to approve the minutes. Kristi</b>	







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<p>d). ESLN Update- Sheryl Knab</p>	<p>trainers.</p> <p>ESLN had a staff retreat at the Gideon Putnam in Saratoga Springs on Sept. 26-27, 2019. This was supposed to fit into the ESLN Strategic Plan, but Sheryl isn't sure that the retreat provided that fit.</p> <p>Sheryl commented that since there is an expectation that this census be completed online this will be an enormous burden for libraries. There is \$40M in the governor's budget to prepare and train for the census, of which \$10M has been awarded to the Empire State Development Agency. Another \$10M was awarded to state agencies such as the Department of Labor and the Motor Vehicles Department. There has been no word on the other \$20M. Sheryl encouraged the academics to get involved and participate because their students are one of the undercounted populations, as well as children, the homeless and the elderly. Charles Lyons (SUNY-Buffalo State) has started a Complete Count Committee on his campus and possibly others could do the same.</p>	<p>Sheryl encouraged all the chairs to keep an eye out for information regarding the census training and to attend the sessions.</p>	
<p>e.) ESLN Digital Services i. NY Heritage</p>	<p>Heidi reported that the RBDB grant guidelines have been revised and they will now be called the Access and Innovation Grants (AIG). The grant application process will start soon. Heidi also reported that the NYH stats, using CONTENTdm are pretty awful. Ryan Perry along with Jen Palmentiero are working to try to create a Google Analytics platform so individuals can extrapolate their own stats. This means a lot to people who have collections in NYH. They want to see the usage that their collections are getting.</p>		
<p>ii. NYS Historic Newspapers</p>	<p>Heidi reported that there is now, the first foreign language newspaper in the collection, in Polish. We now have both the Buffalo Evening News (UB) and the Currier Express (SUNY Buffalo State) on NYH. UB is planning on digitizing more of the Buffalo Evening News. There are also plans to digitize more of the Niagara Gazette.</p>		
<p>iii. EAD Empire Archival Discovery Cooperative</p>	<p>They are deciding whether to stay with the current model.</p>		
<p>f.) Advocacy- Heidi Ziemer</p>	<p>Heidi will be setting up meeting with the 17 WNY delegates in Jan/Feb of 2020. There are issues with the state funding, as there always is. Many people suggested that we should contact the governor directly to let him know of our dissatisfaction with library funding. Possibly, we should direct the letter writing campaign to the governor's office instead of area legislators.</p>	<p>Anyone interested in hosting any of these legislative meetings, please let Heidi know.</p>	



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<p>g.) Archival Services Program</p>	<p>Jessica Johnson is doing a great job. WNYLRC has hired her on a consultant basis. If you have archival collections or historical records that you need help with, you can contact Heidi. Jessica and Heidi will then do a site visit. The pricing is on an individual cost share basis and will be negotiated before work begins.</p>	<p>Contact Heidi for a site visit.</p>	
<p>h.) Health Literacy Initiative- Heidi Ziemer/Olivia Helfer/Grace Di Virgilio</p>	<p>WNYLRC has received an NNLM grant totaling \$16,000 to promote consumer health literacy. Heidi Ziemer, Olivia Helfer and Grace Di Virgilio will be working on this grant. Recruitment was done in July as so far we have 26 libraries that will be participating. These include public, school and academic. The grant includes being able to earn a CHIS (Consumer Health Information Specialization) which is 12 credits, at no cost, and also funding to provide health literacy programming. In November the WNYLRC staff members involved will be doing site visits at the participating libraries. The CHIS certificate is valid for three years and there is \$350.00 available for library programming to each library that participates.</p>	<p>Anyone interested, there are still spots available.</p>	
<p>i.) Digital Inclusion Open Civic Data</p>	<p>Currently, many people do not have access to internet/broadband or know how to navigate the internet. Digital inclusion initiatives are trying to correct this inequity.</p>		
<p>7. Committee updates a.)</p>	<p><b>Committee for Health Information Access-CHIA (Kristi Dougherty/Olivia Helfer)</b> Kristi reported that CHIA welcomed three new members in July and this committee is actively looking to fill some empty seats on the roster. For the fifth year, CHIA has had a representative at the Amherst Family Health Fair. The attendance was good, with 184 people stopping at the table. This event is a success due to the large number of participants and vendors, so the committee intends to continue its' participation. Since outreach is not as popular in the winter months, the committee will keep itself active by redesigning their display board. Each member will "claim" a section and in the spring, there will be a fresh new look. They are planning to purchase new pens for their outreach. This is a great way of publicizing the committee's name at events.</p>		
<p>7. Committee updates b.)</p>	<p><b>Continuing Education Committee- (Erin Weller/Mandi Shepp/Caitlin Kenney)</b></p>		



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	<p>The CE committee just finished its' second Unconference. There were 11 participant led programs for the event that took place on 10/4/19 at the Hilton Garden Inn in downtown Buffalo. There were a wide range of topics including library jargon, global copyright, universal design and more. There was also a Gadget Galley that included Extended Reality (XR), STEM Makerspace activities and vendor exhibits. Attendees again had the option of 4 mid-day tours. The committee hosted an Infomingle at Big Ditch Brewing Company to conclude the day. In all there were 70 attendees an increase of 22% over last year. Formal evaluations are still being processed, but the day-of feedback was again overwhelmingly positive. Updates and modification made the day run much smoother than the previous year. This year, the committee also was able to solicit sponsorship donations. These sponsorships helped keep the registration cost low while still providing a first-rate experience for attendees. The committee is hoping to make this an annual event.</p>	<p>Debbie Porter reported that the committee came out ahead in terms of budget.</p> <p>Sheryl also suggested doing a quick survey of the vendors in addition to attendees.</p>	
<p>7. Committee updates c.)</p>	<p><b>High School to College- (Andrew Johnston/Heidi Ziemer)</b> Andrew Johnston could not attend this meeting, so Heidi reported. She informed the chairs that the committee is working to promote information literacy and research skills for students and faculty in the WNY region. The committee has developed a professional development session titled, "Fostering Student Research and Information Literacy Skills", which they have presented now for Erie 1 BOCES and CA BOCES and also at the SLAWNY Fall Sharing Conference. Moving forward, the committee is exploring new ways to promote research and information literacy skills. The committee is looking to expand their social media presence, collaborating with area colleges and universities and providing more resources for high school students, faculty and staff.</p>		
<p>7. Committee updates d.)</p>	<p><b>Preservation (Omar Brown/Mark Bialkowski /Heidi Ziemer)</b> Omar Brown introduced Mark Bialkowski, who is the new co-chair of Preservation, along with Omar. In August this committee produced a 3 flap and 4 flap enclosures video for their YouTube education account. They are waiting for the green light to start filming and producing videos of the committee members for a Who's Who at WNYLRC. They sponsored an Environmental Monitoring and Grant Funding for Small-To- Medium Size Organizations workshop. The Preservation Committee is also creating a WNYLRC brochure for media file formats and basic graphic software applications. The committee is also considering visiting libraries of the committee members and filming the visit. They would also like to expand the committee utilizing the networking element and inspire collaboration.</p>		



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<p>7. Committee updates e.)</p>	<p><b>RAC (Keri Thomas-Whiteside/Sheryl Knab)</b> Keri reported that their last meeting was held at the Roycroft Campus and Inn. She said they were given a great tour and saw the restorations. Keri, Heidi, Caitlin, Sheryl and Tim Binga (Center for Inquiry Libraries-WNYLRC Board Member) worked on revising the RBDB guidelines, which, as previously mentioned, will now be called Access and Innovation Grants (AIG). They will be reviewing the AIG grants before the next committee chairs meeting. Keri shared that UB is considering resubmitting their Civil War project and have contracted Heidi Ziemer regarding this. SUNY Erie will have a newspaper application. Josh Rakower is leaving the committee. His replacement, Lucy Waite was voted on to complete his term. The next meeting will be held at SUNY Erie, North Campus if construction is complete. An alternate site will be planned. Tiff Nature Preserve was suggested for the joint RAC/RSC meeting in April. Currently, RSC does not have a liaison to RAC. This position does need to be filled. SUNY Erie's City Campus is testing the VR kits, under the supervision of Barrett Gordon.</p>	<p>There was a discussion of student preference for print versions. There was a study done and Keri will share the results with Sheryl and Heidi.</p> <p>Keri also announced that there will be a SUNY Erie Rally in Niagara Square at noon on Saturday. This rally's purpose is to raise awareness that more financial support is needed.</p>	
<p>7. Committee updates f.)</p>	<p><b>Resource Sharing (Chris Hulsman/Reed Jones/Sheryl Knab)</b> Reed and Chris reported on the ESIE AR/VR repository, which has evolved from a rentable VR into a hosted repository of CC licensed 360 images available for remix and reuse with a view toward providing educational value. The taskforce is working to develop the site to move quickly out of beta testing. Currently, the committee is working on creating content for the beta site. The original creators were Joe Riggie and Ken Fujiuchi (SUNY Buffalo State). Allison Lund (BECPL) created the metadata schema. The METRO council has been hired to develop the site. The committee is also working on a Guide on the Side project. This was brought to the committee by Katie Bertel (SUNY Buffalo State) Currently the focus of this project is to explore consortium purchasing options of LibWizard through Springshare. When Guide on the Side was investigated, it was much too cost prohibitive, so LibWizard was the alternative. The ultimate goal is to create a single platform that can be shared by member libraries, with each member having their own account.</p> <p>The RSC is also working on a salary survey within the library community. They are working with a subcommittee to assess the disparity of salary allocations for library staff between private and public libraries. This project is in its' early stages. More information to come.</p> <p>A pre-vetted part-time librarian candidate temp pool has been</p>	<p>Anyone interested in borrowing the VR kit should contact Sheryl, Chris or Reed.</p>	



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	discussed. This was to help smaller libraries desperately in need of temporary help. Unfortunately, after researching this, it is not possible for WNYLRC to have the temp pool be their employees. Other possibilities are being discussed.		
7. Committee updates g.)	<b>WNY Library Assistants (Naciah Bell/Pat Klaybor)</b> Naciah Bell is the new chair of this committee. Naciah reported that WNYLA's Fall 2019 GTKY (Getting to Know You) was held on 10/23/19. It was a combination tour of the Buffalo Religious Arts Center and the Buffalo Inactive Records and Research Center. There were 14 people in attendance. Workshop and GTKY plans for 2020 include a workshop on environmental issues. We have contacted Fred Stoss (UB) regarding his availability. For GTKY's some suggestions were the Smith Library at the Chautauqua Institution, the Lockport Caves and Graycliffs. We have four new members for the next committee year, which brings our number up to eight.	Sheryl again asked that if there are support staff interested in being involved in committee work in your institutions, to please let us know.	
8. Spring 2020 Meeting	The date for the Spring 2020 Committee Chairs Meeting was set for Thursday, May 7, 2020 at 9:30 am. Sheryl explained that the format of the Spring Committee chairs Meeting differs from the one held in the Fall, for the benefit of new committee chairs here today. The Spring Meeting consists of a meeting with the chairs similar to this. Then, at 11:30, the new committee members are invited to join the meeting. Each committee chair explains what their specific committee is doing, possibly what their charge is. The purpose of this is to give an overview of all the committee to the new members. Afterward every committee chair and liaison meet separately with their new members, to explain specifics of that committee. The meeting should conclude at approximately 12:30pm. The morning will start with a continental breakfast at 9:00am, meeting begins at 9:30am.		
9. Other Business	There was a discussion regarding the McMillan Embargo. For anyone not familiar, the publisher, McMillan has decided to only allow libraries one licensed copy of an e-Book for the first eight weeks of publication.  The ESLN sponsored Academic Conference, "The X Factor: Enhancing the Library Experience" will be held next year April 16-17, 2020, in Oswego, NY.	We have contacted and written a letter to Assemblyman Sean Ryan regarding this issue. Assemblyman Ryan is the chair of the Committee for Libraries and	



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	<p>Sheryl informed the chairs that WNYLRC has purchased a camera, backdrops and lighting to be able to do head shots for our members. We will be experimenting with this over the winter. She would like to offer this service at nominal fee, as opposed to the expense incurred with a professional photographer. Sheryl also told the chairs that we are working on possibly having Hope Dunbar present her workshop on creating an online portfolio in the spring of 2020.</p>	<p>Education Technology. It is his intention to craft legislation regarding this issue.</p> <p>Discussion ensued. Grace Di Virgilio asked if we had looked into a local photographer. Ken Swiatek (SUNY Erie/Preservation Committee) was suggested as someone to reach out to, as he has a lot of photography experience.</p>	
<p>10. Adjournment</p>	<p><b>Sheryl asked for a motion to adjourn.</b></p> <p><b>Sheryl adjourned the meeting at 11:34 am.</b></p>	<p><b>Keri Thomas-Whiteside made a motion to adjourn. Omar Brown seconded.</b></p>	